Survival Kit

for International Graduate Students
Spring, 2022

2022 봄학기
외국인 대학원생을 위한 학사안내

전남대학교 대학원
CHONNAM NATIONAL UNIVERSITY GRADUATE SCHOOL

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Schedule of Academic Affairs

• 2022 Graduate School Academic Affairs Schedule

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First quarter of Spring Semester	2022.3.29.(Tue)
Submission of Dissertation for Examination	3.21.(Mon) ~ 3.25.(Fri)
Submission of Thesis for Examination	3.28.(Mon) ~ 4.1.(Fri)
Submission of Thesis/Dissertation Proposals	4.4.(Mon) ~ 4.8.(Fri)
Thesis/Dissertation Examination Period	4.4.(Mon) ~ 6.17.(Fri)
Mid-term Exam Period	4.18.(Mon) ~ 4.22.(Fri)
Second quarter of Spring Semester	4.25.(Mon)
Third quarter of Spring Semester	5.23.(Mon)
University Foundation Day (Holiday)	6.9.(Thu)
Make-up Classes	6.8.(Wed) ~ 6.14.(Tue)
Course Evaluation	6.15.(Wed) ~ 7.4.(Mon)
Final Exam Period	6.15.(Wed) ~ 6.21.(Tue)
End of Spring Semester	6.21.(Tue)
Submission of Thesis/Dissertation Examination Results	6.20.(Mon) ~ 6.24.(Fri)
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Grade Posting Due	6.28.(Tue)
Grade Revision Due	7.4.(Mon)
Grade Submission Due	7.5.(Tue)
Online upload of Thesis/Dissertation	7.7.(Thu) ~ 7.15.(Fri)
Enrollment for Graduate students who completed coursework	8.3.(Wed) ~ 8.16.(Tue)
Submission of final bound copies of Dissertation (Gwangju)	7.18.(Mon) ~ 7.19.(Tue)
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Submission of final bound copies of Thesis/Dissertation (Yeosu)	7.18.(Mon) ~ 7.19.(Tue)
Grade Submission Due for Summer Session	7.26.(Tue)
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Course Reservation	8.1.(Mon) ~ 8.2.(Tue)
Comprehensive Exam	7.27.(Wed)
Foreign Language Exam	7.28.(Thu)

Category	Schedule (MM.DD)
Course Registration	8.5.(Fri) ~ 8.12.(Fri)
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Mid-term Exam Period	10.24.(Mon) ~ 10.28.(Fri)
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Third quarter of Fall Semester	11.24.(Thu)
Make-up Classes	12.8.(Thu) ~ 12.13.(Tue)
Course Evaluation	12.14.(Wed) ~ 2023.1.3.(Tue)
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End of Fall Semester	12.20.(Tue)
Submission of Thesis/Dissertation Examination Results	12.19.(Mon) ~ 12.23(Fri)
Winter Session	12.23.(Fri) ~ 2023.1.17.(Tue)
Grade Posting Due	12.27.(Tue)
Grade Revision Due	2023.1.2.(Mon)
Grade Submission Due	2023.1.3.(Tue)
Enrollment for Graduate students who completed coursework	2023.2.1.(Wed) ~ 2.14.(Tue)
Comprehensive Exam	2023.1.26.(Thu)
Foreign Language Exam	2023.1.27.(Fri)
Course Reservation	2023.2.9.(Thu) ~ 2.10.(Fri)
Course Registration	2023.2.14.(Tue) ~ 2.21.(Tue)
Announcement of Thesis/Dissertation Submission Procedure	2023.2.7.(Tue)
Allocation of Academic Advisor for Thesis	2023.2.13.(Mon) ~ 3.3.(Fri)
Tuition Payment Period	2023.2.20.(Mon) ~ 2.23.(Thu)
Graduation Ceremony	2023.2.24.(Fri)

Guidelines for Academic General Affairs

1. Enrollment

Payment of Tuition

Students must complete registration procedures by paying tuition and fees before the start of every semester in order to keep their status to study at CNU for the following semester.

- Tuition Payment Period
  - Spring semester: 2022. 2. 21. (Mon) ~ 2. 24. (Thu)
  - Fall semester: 2022. 8. 22. (Mon) ~ 8. 25. (Thu)
- Printing bill: Go to the CNU portal website → Sign in → My Academic affairs → Registration → Print Tuition Bill.
- A virtual deposit account is provided for every student. Payment will be verified even if the deposit is made in another person's name.
- It is possible to pay through internet/phone banking, ATM, and at the bank counter.

Time Limit for Course of Study and Enrollment

Degree Course	Duration of Coursework	Required credits for course completion	Supplementary Classes	Length of Studentship
Master's	4 semesters	24 credits	Required credits (if necessary)	10 semesters
Ph.D.	4 semesters	36 credits		14 semesters
Integrated*	8 semesters	54 credits		16 semesters

* Integrated: Master's and PhD combined programs.

- Duration of Coursework: Minimum period of registration for graduation.
- Length of Studentship: The limit of semesters that a thesis/dissertation must be submitted.
- Within the required credits, students should maintain a cumulative GPA of 3.0 or higher.

Students taking extra semester
(Master's and Ph.D: more than 5 semesters, Integrated program: more than 9 semesters)

- Graduate students who need to take an extra semester for course completion should pay the fee after they confirm the course registration.
- Tuition fees are calculated based on the number of credits (including supplementary courses) that the student takes.
  - 1~3 credits: Half of tuition
  - More than 4 credits: Full tuition
- Students taking an extra semester can only register during additional registration period (after completion of course registration).

Tuition Installment Payment Plan
- Application Period for Tuition Installment Payment Plan
  - Spring semester: January
  - Fall semester: July
- Go to the CNU portal website http://portal.jnu.ac.kr → Sign in → My Academic Affairs → Registration → Application for: Tuition Fee Installment → Payment Plan Application
  ※ The application period is in late January and late July which will be shared through the notice board on the official website of the school.
  ※ Please be aware that students who are taking an extra semester and newly enrolled students are not eligible to apply for Installment Payment.
  ※ Please note that you will be expelled from the university in the case of not paying during the designated period. In addition, you must pay the full tuition amount if you missed the first payment in February or August even if you had applied for "Installment Payment".

- Installment Payment Period

Round	Payment Period
First	During the regular payment period (same with other current students)
Second	One month after the first payment made (late March and late September)
Third	One month after the second payment made (late April and late October)
Fourth	One month after the third payment made (late May and late November)

Tuition Refunds
- All new students who wish to receive a refund of tuition fees (due to admission withdrawal) must submit an Application Form to their department's administration office. In order to receive a full refund of tuition fees, student must submit the form prior to the beginning of the school term (Spring semester: March 1, Fall semester: September 1).

- Tuition Refund Rules
  - Before the beginning of the semester: Full refund
  - Up to 30 days after the beginning of the semester: Refund 5/6 of tuition
  - Between 31 to 60 days after the beginning of the semester: Refund 2/3 of tuition
  - Between 61 to 90 days after the beginning of the semester: Refund 1/2 of tuition
  - More than 91 days after the beginning of the semester: No Refund

Early Completion
- The required total semester terms can be shortened if the student has maintained a minimum GPA of:

Degree Course	GPA	Required credits for course completion	Reduced term of study
Master's	4.3 or higher	24 credits	up to 2 semesters
Ph.D.	4.3 or higher	36 credits	up to 1 semester
Integrated	4.0 or higher	54 credits	up to 3 semesters

Updating Contact Information on CNU Portal
- You can manually update your contact information on the portal so that the university has the most up-to-date information.
- Go to the CNU portal website http://portal.jnu.ac.kr → Sign in → Academic Support → My Academic Affairs → Enrollment → Student Information
 ※ Students can manually update their address, phone number, e-mail, and family contact information.

2. Course Registration

Course Registration Dates

- Course Registration Period:
  - Spring Semester: 2022. 2. 15.(Tue) ~ 2. 22.(Tue)/ 2023. 2. 14.(Tue) ~ 2. 21.(Tue)
  - Fall Semester: 2022. 8. 5. (Fri) ~ 8. 12. (Fri)

- Course Add & Drop Period:
  - Spring Semester: 2022. 3. 2. (Wed) ~ 3. 8. (Tue)
  - Fall Semester: 2022. 9. 1. (Thu) ~ 9. 7. (Wed)

Course Registration Procedure

- Click on the class registration system on the website: http://sugang.jnu.ac.kr or
- Go to the CNU portal website http://portal.jnu.ac.kr → Sign in → Academic Support → My Academic Affairs → Courses → Course Application → Course Registration
  ※ For your information, Internet Explorer is the recommended web browser for using the CNU portal.
  ※ Students should log in with their student ID and password. For freshmen, ID: application number, PW: yymmdd
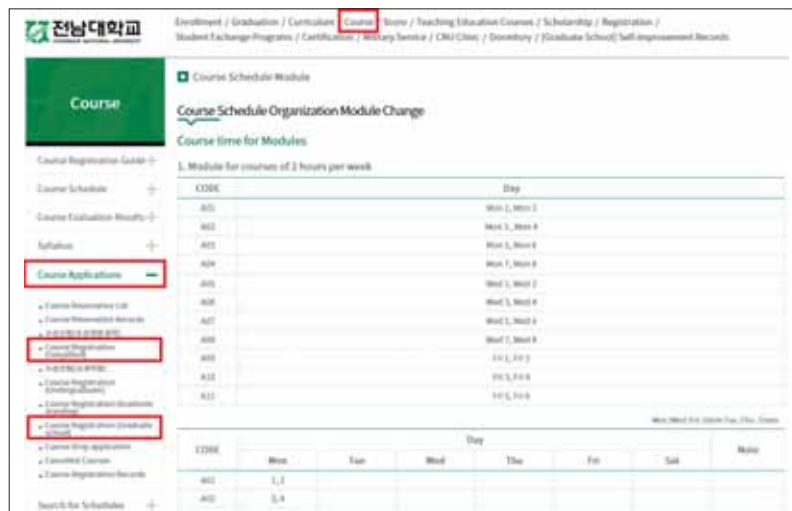
Checklist before Class Registration

- Check the course schedule and syllabi with individual ID.
- Maximum number of Credits: 9 credits per semester for regular graduate school.
  ※ The following students may apply for a special exemption to take more credits:
  1) Students who had a GPA of above 4.0 (more than A in all subjects) in the previous semester: 3 extra credits.
  2) Students who register for a supplementary course: 6 extra credits.
  3) Students who entered CNU under the MOU with partner institution: 3 extra credits.
- Registration must be done by oneself followed by the instruction of the academic advisor or the corresponding department. (Every semester, there are cases of students who are unable to complete their coursework requirements because of carelessness or because they asked a third party to register for them.)
- Students must confirm the results of class registration by themselves via the CNU portal system and correct any errors during the add/drop period (the schedule will be released in advance).
- PhD students cannot retake a class if they have received credit for it as a MA student.

Class Schedule

	1	2	3	4	5	6	7	8	9
Mon Wed Fri	9:00 -9:50	10:00 -10:50	11:00 -11:50	12:00 -12:50	13:00 -13:50	14:00 -14:50	15:00 -15:50	16:00 -16:50	17:00 -17:50
Tues Thu	9:00 -10:15	10:30 -11:45	12:00 -13:15	13:30 -14:45	15:50 -16:15	16:30 -17:45			

Academic Evaluation

Grade	Score	Grade Point Average(GPA)
A⁺	95 - 100	4.5
A	90 - 94	4.0
B⁺	85 - 89	3.5
B	80 - 84	3.0
C⁺	75 - 79	2.5
C	70 - 74	2.0
D	below 69	0

※ For students of Master's course, no credit will be earned if the grade is D or lower and, for the PhD course, no credit will be earned for a grade of C⁺ or lower. In addition, you will be required to submit an explanatory note and a proof of bank statement ($9,000) if your GPA of the previous semester is below 2.0 when you apply for visa extension. Therefore, please maintain good grades for successful study at university.

- Attendance should be more than 75% for each class.
- Students should check their grades during the designated period. For any review of the grades, you can contact the professor only during the Grade Correction Period.

Supplementary Courses

Graduate students with a different major from a previous degree may optionally take supplementary courses depending on the departmental rules. The maximum number of credits for supplementary courses is 15 credits. Supplementary courses are mandatory credits that must be taken in addition to regular courses and they are not part of the credits required for the completion of one's major. If the change of the supplementary subject is needed, you need to submit the "Form for Change of Supplementary Courses to be Taken". Note, students must submit the Supplementary Course Registration Form before Course Registration.

Research Credits

Classification	Research Guidance (연구지도)	Research Training (연구연수)
Credit recognition	• Master's: 3 credits • Ph.D: 6 credits • Integrated: 9 credits	• 2~3months: 3 credits • More than 3 months: 6 credits • up to 6 credits per academic course
Including credits for degree completion	Yes	Yes
Grade Evaluation	S (Satisfactory)/U (Unsatisfactory)	P (Pass)/F (Fail)

- The research credits are not compulsory courses.
- Research Training: The research training is for students who are currently enrolled and wish to conduct research at an external organizations (Korea and abroad) for a period of time. The student can receive credits when the student submits a result report after undertaking research.

Course Withdrawal: Dropping classes

- Students may withdraw from a class during the designated period, which is in March and September (normally the fourth week after the start of classes, before 1/4 of the semester has finished). The exact date will be announced through the notice board on the school's official website.
- Class withdrawal is allowed only if there is a minimum of one course remaining after the withdrawal.

- Students may not enroll in another class after dropping a class.
- Go to the CNU portal website http://portal.jnu.ac.kr → Sign in → My academic affairs → Course → Course Application → Course Drop Application
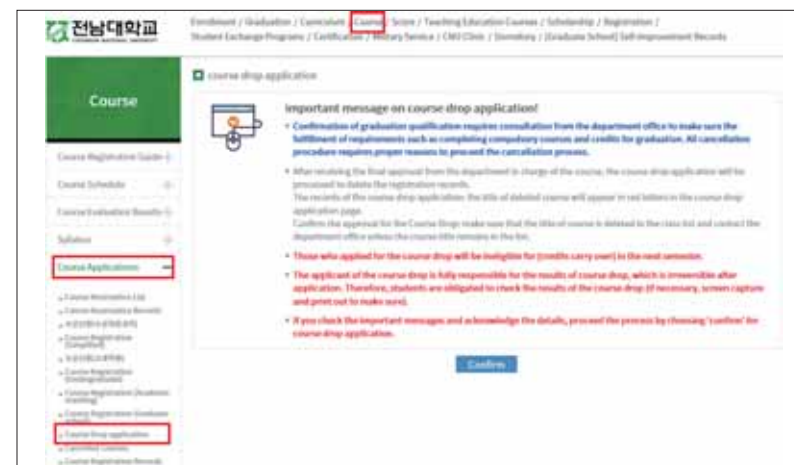
Registration for Students who have completed Coursework
(Research registration / School register maintenance registration)

- Registration for students who have completed all required courses, but not their thesis, can be made after submitting application if needed (students can maintain their status as a student of CNU graduate school while conducting projects such as BK21 or external research project). The application period comes in January and July. The exact date will be announced through the notice board on the school's official website.
- Registration Period:
  • Spring semester: 2022. 1. 17. (Mon) ~ 2. 14. (Mon)
  • Fall semester: 2022. 8. 3. (Wed) ~ 2022. 8. 16. (Tue)
- The Fee for Research Registration is subjected to 8% of the regular tuition.
- Go to the CNU portal website http://portal.jnu.ac.kr → Sign in → My academic affairs → Registration → Graduate school registration after course completion

Recognition of Credits

Category	Applicability	Criteria for Credits
Completion of graduate school course	Graduate school courses already taken at CNU during a bachelor's program (only access credits towards undergraduate graduation requirements).	9
Excess course credits acquired in graduate school	Excess course credits acquired during Master's program by newly enrolled doctoral students at CNU (minimum grade for transfer is B).	12
Credit transfers	Credit transfer courses can be taken from other graduate school (domestic or foreign) that have a credit transfer agreement with CNU.	MA: 9 PhD: 12
Earning credits at other graduate schools	Credits taken and completed at a different graduate school (domestic or foreign) before admission to CNU are accepted.	

※ For more details on the credit recognition, please contact the corresponding department or graduate school. (062-530-5916)

3. Leave of Absence and Returning to School

· Leave of Absence: In the case of an illness, accident, or other unavoidable circumstances, a leave of absence may be taken by the student.

· Returning to School: The student must register for the following semester during the designated period to continue their studies once the term or excuse for the leave of absence has ended.

Application Period

Category	Application Period	Notes
Leave of Absence	2022. 2. 21. (Mon) ~ 2. 24. (Thu)	For those who have yet to pay the tuition fee
	2022. 2. 21. (Mon) ~ 4. 25. (Mon)	For those who already paid the tuition fee
Returning to School	2022. 1. 3. (Mon) ~ 2. 24. (Thu)	

Duration of Leave of Absence

Unit (year)	Duration of Coursework	Period for Leave of absence
Master's Degree Program	2	2
Doctoral Degree Program	2	3
Integrated Degree Program	4	4

※ The Master's program requirement is applied to students who initially applied for the Integrated program but only completed the master's portion of the program (Students who had discontinued the Integrated program).

Application Procedure

● Go to the CNU portal website http://portal.jnu.ac.kr → Sign in → My academic affairs → Enrollment → Change Current Student Status

※ In the case of a leave of absence due to illness, the student should submit the supporting documents to the department office.

Special Notes

- In case a student who has already paid the tuition fees wants to apply for a leave of absence before 2/4 of the class days for the semester have been completed, the tuition fees will be exempted when student returns to school in next semester.
- The leave of absence (without tuition payment) is allowed during the designated period mentioned above. After the deadline, you can only apply for the general leave of absence which requires you to pay the tuition (exceptions: illness, childbirth, pregnancy).
- Scholarship recipients must pay the tuition fee before applying for a leave of absence. Otherwise, the whole tuition fee, with no scholarships, will be notified and paid by the student when returning from the leave.
- Books checked out from the library should be returned.
- International students (D-2 visa holders) must return to their home countries during the leave of absence period. OIA will report the academic status change (from enrollment to leave of absence) to the immigration office when the leave of absence request is approved by the university. The student must leave Korea within 2 weeks from the approval date even though they have a valid staying period on their alien registration card. Otherwise, it will be regarded as an illegal residency in Korea.
- After expiration of Leave of Absence, the student must apply for reinstatement during the designated period.
- Students will be dismissed if they failed to reinstate after the expiration of their leave of absence.

4. Department Change (Major)

Any student of the General Graduate School who wants to change their department/major based on their aptitude or desire.
- Eligibility: Students who are currently enrolled or expected to return to school.

Application Period

- Spring semester: Early January
- Fall semester: Early July
  ※ The exact date will be announced through the notice board on the school's official website.

Application Procedure

Complete the Change of Major Form (attach transcript) → Submit the document to the Department Chair (desired major) → Select the qualified students → Send the result to the Office of Academic Affairs → Check the results, Pass or Fail (Notice board of CNU official website) → Submit the credit recognition from the change of department

Special Notes

- If a student has completed the course and earned credits, partial or full credits may be allowed for major courses that overlap with the curriculum of the new department (major) and electives that are closely related to the curriculum of the new department (major).

5. Degree Change to Integrated Course

Any student, under the Master's degree course in the General Graduate School, who wants to change to the Integrated Course.
• Eligibility: Students who are currently enrolled or expected to return to school
(except for students who have finished all their coursework)

Application Period

• Spring semester: Early January
• Fall semester: Early July
※ The exact date will be announced through the notice board on the school's official website.

Application Procedure

Complete the Change of the Degree to Integrated Course Form (attach transcript) → Submit the document to the Department → Select the qualified students after the faculty meeting → Send the result to the College and Graduate School → Check the results in the department.

Benefits

Contents	Master's/Doctoral	Integrated
Thesis/Dissertation	Master's: compulsory Doctoral: compulsory	Dissertation only (Thesis exemption)
Required Credits	Master's: 24 credits Doctoral: 36 credits	54 credits
Early Graduation qualification	Master's: more than 2 semesters, GPA 4.3/4.5 or better Doctoral: more than 3 semesters, GPA 4.3/4.5 or better	More than 5 semesters, GPA 4.0/4.5 or better.

6. Scholarship

Scholarship for New-incoming Students

• Applicable students: Graduate students who applied under international admissions.

Name of Scholarship	Benefits	Eligibility
Global Scholarship	Exemption of entire tuition for the first semester	Both admission and scholarship award evaluation will be conducted automatically and simultaneously. You do not need to submit a special application form for this scholarship. However, for SRS, you should have a prospective academic advisor at CNU to be considered as a candidate.
Strategic Researcher Scholarship (SRS)	Exemption of entire tuition for the first semester	
Topik Level 6 Scholarship	Exemption of entire tuition for the first semester	Please submit a valid TOPIK Level 6 certificate when you apply for admission.

* These scholarship benefits are only for the first semester after enrollment.
* Double Scholarship Restrictions: It is not possible to receive more than one of the scholarships mentioned above at the same time.

Scholarship for New-incoming Students

Name of Scholarship	Benefits	Eligibility
Graduate School-President Honorary Fellowship (GS-PHF)	Exemption of entire tuition for the course of study (8 semesters)	GPA from the previous school of 4.0/4.5 or higher and pass a departmental review processes among Integrated (Master's and PhD combined) program candidates. Maintain the GPA over 4.0/4.5 for each semester & Meet the departmental criteria.
Challenging Scholarship (The CNU Scholarship)	Humanities: 1,700,000won Science/Engineering: 2,300,000won	Graduates of a CNU undergraduate program with a GPA of 2.5 or higher for the last semester (including selected students for Integrated Master's Degree).

Scholarship for Integrated Undergraduate/Graduate

- Applicable students: selected for integrated Master's degree (combines a Master's with a Bachelor) and recommended by a prospective advisor.
- Benefits: 1,000,000won/semester (max. 3 semesters).
- Selection period: March, September.

Internal & External Scholarship

Name of Scholarship	Benefits	Eligibility
Academic Excellence Scholarship	Partial exemption of tuition	Selected every semester in accordance with scholarship/college guidelines without making separate requests from each student.
Teaching Assistant (Work Scholarship)	2,400,000won/semester	Recommended by the academic advisor. Needs to provide practical help (25hours/month) related to academic instruction or practicum.
Research Assistant (Work Scholarship)	1,800,000won/semester	Recommended by the academic advisor. Needs to provide research assistance (20hours/month).
Global Assistant (Work Scholarship)	2,400,000won/semester	Recommended by the academic advisor. Needs to provide practical help (25hours/month) related to international affairs in college.
BK21 Plus	MA: 700,000won/month PhD: 1,300,000won/month	BK21 Plus participating graduate students.
Korea Government Scholarship Program	Tuition, airfare, monthly allowance, Korean Language Training Costs	Corresponding international students only (Contact: Ms. Eunhui CHA, 062-530-1277).
Samsung Global-Hope Scholarship	3,500,000won ~ 5,000,000/ semester	International students recommended by the academic advisor who have outstanding academic records and performance.

7. Learning Resources

Academic Conference Participation Grant

- Eligibility: Graduate students (including students who have completed coursework but are still registered) who present a paper at professional conferences as first author (oral and poster presentations).
- Benefits: Grant amount will depend on the location of the conference.

Type of Support	Benefits	Number of times
Domestic academic conference	Gwangju/Yeosu: 50,000won Other cities: 100,000won	Up to twice a year
International academic conference	Asia: 400,000won Australia/Eastern Russia: 600,000won Other destinations: 800,000won	Once a year
On-line	100,000won (if less, actual expenses)	Up to twice a year

* Support will not be provided if the student is already receiving support from a different organization or entity.

- Application Procedure: CNU portal login → My academic affairs → [Graduate School] Self-improvement Records → Application for Program
- Submission Deadline: Student needs to attach all of the following documents within 30 days.
  · Application form
  · Results report
  · Proceedings book
  · Photos at conference when presenting
  ※ Due to COVID-19, online academic conference participation will be allowed.
  * For more questions, please contact the Office of Graduate School at 062-530-5917.

Research Paper Grant

- Eligibility: Graduate students (including students who have completed coursework but are still registered) when they publish offline articles as the first author.
- Benefits: 500,000 won (once per year).
- Recognition range:

Area	Type of publication	Number of times
Humanities and Social Sciences	SSCI, SCI, A&HCI	Students are eligible for only one research grant per academic career (master's/doctorate/integrated course).
	Journals listed (or under consideration) in the Korean Research Federation's list of recognized publications	
Natural or Applied Sciences	SCI, SCIE	

- Application: CNU portal login → My academic affairs → [Graduate School] Self-improvement Records → Application for Program

    * For more questions, please contact the Office of Graduate School at 062-530-5917.

Study Abroad Grant

- Overview: Provide graduate students with the opportunity to cultivate their ability to meet the global challenges, and to conduct on-site field research abroad in a wide variety of fields.
- Eligibility: Graduate students who have earned 12 credits or more and achieved a GPA of at least 3.5.
    - Master and PhD students: completed more than two semesters.
    - Integrated students: completed more than three semesters.
- Benefits:

Region	Per month	Period
East Asia and Southeast Asia	1,200,000	two months ~ six months
South Asia and Southwest Asia	1,500,000	
Russia, Eastern Europe and Central Asia	1,800,000	
Europe, Canada, USA, South America, Australia and other destinations	2,000,000	

* The size of funding is subject to change.
* International students should not choose one's country of origin for destination of the study abroad grant.

    - The student could receive credits (research training) when the student submit an outcome report after undertaking research.

- Application Procedure: Submit an application form to the academic advisor (by student) → Review the application form and prepare a recommendation letter (by academic advisor) → Send an official document (by college) → Screening → Selection

    ※ A letter of invitation from an university or institution abroad should be submitted before the day of departure.

- Selection Criteria: Suitability for qualification, excellence of research plan, and growth potential (research performance within two years, language qualification, etc.).
- Responsibilities: Submission of a result report within one month of the end of the program.
- Credit recognition:

No.	Course Code	Title of Course		Credits
		Korean	English	
1	GR23476	연구연수1	Research Training 1	3 credits (training period: 2~3months)
2	GR23477	연구연수2	Research Training 2	6 credits (training period: more than 3 months)

Academic Research Individual/Group Project (G-KIRI)

- Eligibility: Individual or Research group formed among graduate students who are currently enrolled or have recently completed coursework.
- Benefits: 500,000won ~ 3,000,000won per team.
- Application Procedure: Submission of application to the relevant department → Screening → Selection
- Responsibilities: Submission of achievement (choose one) with result report.
    - Publishing a thesis
    - Patent application
    - Conference presentation
    - Competition
    - Exhibition

Thesis Proofreading and Editing

- Eligibility: Master's/Doctorate/Integrated course students (including students who have completed coursework but are still registered) who write a thesis in a foreign language.
- Benefits: 500,000won or less per person (if less, actual expenses).
- Thesis writing in a foreign language (English, French, Japanese, Chinese, German).
    ※ In case of international students, no support for thesis written in their native language.
    ※ No support for translation (Korean → English) .

- Application Procedure:
  ① Fill in the application form → Recommendation of academic advisor → Verification of Department Chair.
  ② CNU portal login → My academic affairs → [Graduate School] Self-improvement Records → Application for Program → Upload the application form and required documents.

Korean Language Classes

- Eligibility: Graduate students who wish to learn Korean language.
- Benefits: CNU OIA supports tuition fee up to two times for graduate students.
  The course has a wide range of levels including Hangul (Korean alphabet) class for beginners and free discussion class for advanced learners. This special course meets one hour a day (Monday-Friday) for 7 weeks (total 35 classroom hours).
- Application: Notice from OIA via e-mail → Online application.
  * For more questions, please contact the Office of International Affairs at 062-530-1276.

Application fee of Foreign Language Exam

- Eligibility: Graduate students who take a foreign language exam qualify with the minimum level of exemption guidelines of the foreign language exam.
  * The type of language test and passing grade is different for every department. Please check the criteria before the application.
- Benefits: 100,000won or less, actual expense (Once a year)
- Application: CNU portal login → My academic affairs → [Graduate School] Self-improvement Records → Application for Program
  ※ For more questions, please contact the Office of Graduate School at 062-530-5916.

Statistics Education Support

- Eligibility: Graduate students (including students who have completed coursework but are still registered) who take an statistics course.
- Benefits: Total 300,000won or less, actual expense (Twice per degree)
- Application field: inside and outside of university.
- Application: CNU portal login → My academic affairs → [Graduate School] Self-improvement Records → Application for Program → upload the application form and required documents
  ※ Due to COVID-19, online education is available.

Academic English Writing Program

- Eligibility: Graduate students (including students who have completed coursework but are still registered) who wish to improve their English academic writing skills.
- Benefits: Graduate school support class tuition fee for students who apply for the program and pass the selection process.
- Program Details: The program is organized twice a year (Winter and Summer vacation period) in cooperation with Chonnam University Language Education Center. It is a month intensive course (dates are approximate and are subject to change each term). The program offers specialized classes for students in the Humanities and Social Science field and Science and Engineering field.
- Application Procedure: Announcement in the Graduate School Homepage (Career Development Program). Visit Graduate School Homepage → Login with PORTAL ID → Go to Career/Career Development Program → Select the related program → Fill the required data → Press Apply [신청하기].
  ※ Due to COVID-19 restrictions, classes and programs may take place online.
  ※ Further details about dates and classes are published each term in the Graduate School Homepage.

English for Presentations at Conferences Program

- Eligibility: Graduate students (including students who have completed coursework but are still registered) who wish to improve their English communication skills for academic presentations and conferences.
- Benefits: Graduate school support class tuition fee for students who apply for the program and pass the selection process.
- Program Details: The program is organized twice a year (Winter and Summer) in cooperation with Chonnam University Language Education Center. It is a month intensive course (dates are approximate and are subject to change each term).
- Application Procedure: Announcement in the Graduate School Homepage (Career Development Program). Visit Graduate School Homepage → Login with PORTAL ID → Go to Career/Career Development Program → Select the related program → Fill the required data → Press Apply [신청하기].
  ※ Due to COVID-19 restrictions, programs may take place online.
  ※ Further details about dates and classes are published each term in the Graduate School Homepage.

8. Graduate Students Support System

Buddy Program

- Eligibility: Graduate students that has been studying in the university for more than a semester and wish to help new coming international students with school and daily life matters.
- Activity Support: 250,000 KWR.
- Program Details: Graduate Students that has been studying for at least one semester are paired with freshmen international graduate students to help them to adapt to the university life.
- Application Period: Beginning of Spring and Fall Semester.
  ※ Application procedure will be announced at the beginning of every semester by the Graduate School.

Graduate School Admissions Ambassador

- Eligibility: Graduate students who wish to serve as Online Ambassadors for the Graduate School and the International Application process.
- Activity support: 250,000 KRW
- Ambassador Duty: Graduate International Students selected as ambassador will promote CNU Graduate School abroad using SNS platforms and their connections with their home country. Also, they are required to help prospective students with the application process.
- Application Period: Beginning of Spring and Fall Semester.
  ※ Application procedure will be announced at the beginning of every semester by the Graduate School.

CNU International Students Association

- Eligibility: Graduate International Students studying at Chonnam National University.
- How to be member: Students can contact any of the CISA representatives.
  CISA Homepage: http://jnu2021.godohosting.com/wp/
  ※ Graduate Students can join CISA homepage and create their own ACCOUNT to be able to post and create new contents.
- Representative of CISA

Name	Position	Email
Fatima Alkhadire	Advisor of CNU Students	fatoomkh93@hotmail.com
Md Golam Rabbani	Advisor of CNU Bangladesh	rabbanicnu2015@naver.com
Park Elina	Advisor of CNU Uzbekistan	parkelina21@gmail.com
Zheng Yuchen	Advisor of CNU China	zycscola@gmail.com
Dang Van Phu	Advisor of CNU Vietnam	198449@jnu.ac.kr
Ajay Kumar	Advisor of CNU India	ajay15december@gmail.com
Saqib Sharif	Advisor of CNU Pakistan	saqibaan@gmail.com

- CISA Homepage:

CNU International Day

- Organizers:
  CNU Office of International Affairs
  CNU Graduate School in cooperation
  CNU International Student Association (CISA)
- International Day Purpose:
  ・ Promote mutual understanding by providing a platform for cultural exchange between local members of the community and international students.
  ・ Provides the opportunity for international students to become active member in the community and to show their culture through several type of activities.
- International Day Activities:
  ・ 2021 International Day included many cultural activities such as international food stands,

experience zone to try traditional costumes and make handcrafts, drawing events, games, and music.

Student Life Counseling Center

- Purpose: Student Life Counseling Center aims to help our students to adapt to better to the university life and to offer psychological support during the problems they may face during their academic life at Chonnam National University.
- Homepage: http://counsel.jnu.ac.kr
- Services: Personal counseling 1:1 with a professional counsellor (50 minute session); group counseling and psychological tests.
  ※ Currently, the services are offered only in Korean language.
- Psychological Tests:

Test	Details	Time
BIG5 Personality Test	This test describes personality in relation to five dimensions: openness, conscientiousness, extraversion, friendliness, and neuroticism.	45 Minutes
Self-regulating Learning Test	Analyze various psychological factors that can affect academic achievement. It can help learners understand their strengths and weaknesses in learning.	50 Minutes
Integrated Evaluation of Stress and Stress Vulnerability	Test to check the level of stress that an individual experiences in their daily life and how vulnerable they are to stress. It allows to identify the areas of stress that the person experience in daily life.	20~30 Minutes

- How to Apply:
  Access https://counsel.jnu.ac.kr/counsel/index.do → Login (PORTAL ID) → In the main page (lower part), there is direct access to apply for Personal counseling, group counseling and psychological tests.

| Personal Counseling | Group Counseling | Psychological Tests | Preventive Education | Suicide Prevention |

9. Manual for E-Class

For the first two weeks of the fall semester, classes will be conducted remotely through our e-class system at https://sel.jnu.ac.kr/login.php?errorcode=4&lang=en which will include assignments, on-line lectures, real time video conferencing, and K-MOOC.

· Since individual courses will have their own protocols, one should inquire about the exact methods to the department office, or to the individual lecturers. You are also advised to log in e-class page by March 2nd, 2022, at the latest, and to check on your registered course announcements for more information.

Connection requirements

- Device: PC, Tablet, Smartphone
- Operating system: Windows, MacOS, Linux, iOS, Android
- Browser: Chrome (PC, Tablet, Smartphone), Internet Explorer (PC), Safari (iOS, MacOS)

Logging into your E-class Page

- Go to "sel.jnu.ac.kr", click SSO log-in, and log in with your student ID and PW.
- The default password is your date of birth, YYMMDD.
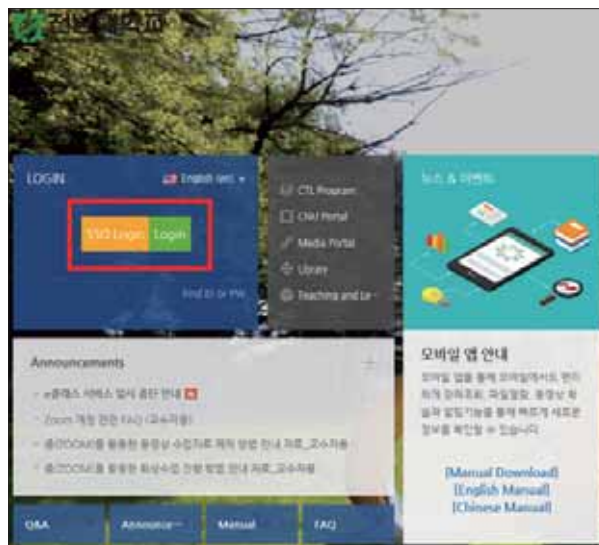
E-class Dashboard

- Click the circle box to select your language.
- All your courses for the current semester will show and you can click on the link to navigate between them. To view all courses at a time, go to Curriculum → My course.
- The bell icon signifies new announcements and learning material notification.
- The envelope icon signifies new messages from the professor or other students.

Course page

- Below "Course Summary", there are three icons:
  ① Notifications: Class announcements.
  ② Course Q&A: You can ask course-related questions to the professor.
  ③ Archives: Learning materials.
- For online classes, you can watch the video lectures during the designated period.

Notice Board

- To view the course notice board, go to Course Home → Others → Notice board
- To view announcements for all your courses, go to My page → Notice board
- You can read and study the attached materials.
- You can submit assignments to the professor online or offline.
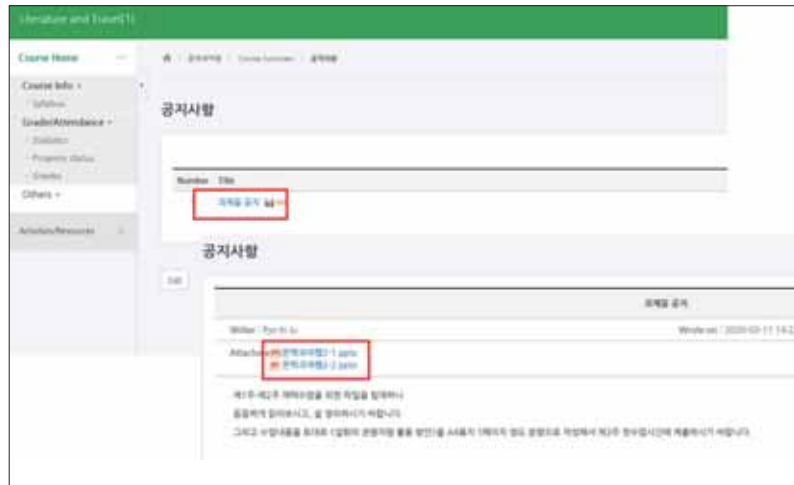
10. Family Resources

Balancing your life as a scholar and as a parent in graduate school may get challenging. CNU is committed to supporting graduate students with children and strives to provide resources and the support necessary to help graduate student parents thrive during their time at CNU.

Pregnancy and Parental Leave of Absence

- Maternity leave could start at any date.
- Cumulative leave totals: In case where pregnancy, delivery, taking care of babies would not be included in the Period for Leave of absence.
- Documents to be submitted: Certificate of pregnancy, delivery or family relationships.

On-campus University Housing

Students with family members have the option of on-campus apartments with two bedrooms (Residence hall 7). This category of campus housing includes specialized housing for graduate married students and students with children. Graduate students spend a great deal of time on campus, so it helps to be close. Family-friendly housing is important to many students with children to facilitate managing their family life and education.

- Document to be submitted: Certificate of Family Relationships.
- Procedure: Document submission to the corresponding department office → Official request to the residence office → Screening → Result Announcement
- Rental: 450,000won/month.

On-campus Daycare Center

One benefit CNU offers is a childcare program for faculty, staff and graduate students. CNU has affiliations with CNU Daycare Center on campus. They provide a safe environment for toddlers and children aged between twelve months and six years, and the fun activities that each child needs.

- Procedure: Application submission in early November to the Daycare center.

Thesis/Dissertation

1. Eligibility Exams (Foreign Language & Comprehensive Exam)

Announcement of application for exemption from Foreign language & Comprehensive exam (June, December)
→ Application (Those who are qualified/early July, early January)
→ Check the results

Application for Foreign language & Comprehensive exams (July, January)
→ Foreign language & Comprehensive exam
→ Check the results

Foreign Language Exam

- Eligibility: Any student who has completed at least one semester.
- Date of Exam: 2022. 7. 28. (Thu) / 2023. 1. 27.(Fri)
- Procedure: Fill in the application form → Submit it to the department.

Degree	Exam Subject	Timing	Passing Criteria
Master's	Select one: English, German, French, Chinese, Japanese, Chinese Character, Korean (Only foreigner)	70 minutes	60 points or higher out of the total of 100 points
Ph.D & Integrated	Select one or two (depends on department): English, German, French, Chinese, Japanese, Chinese Character, Korean (Only foreigners)		

- Notes:
  · If unable to pass, re-taking the exam is possible regardless of the number of tests taken.
  · Please bring a black ballpoint pen (pencil is not acceptable) for computer, correction tapes, and identification card (national ID, driver's license, passport, Alien Registration Card). If you do not have your identification card, you will be prohibited from taking the test.
  · How to check the results: You can check the results (Pass or Fail) by entering the portal Login → Academic Support → My Academic Affairs → Graduation → (Graduate School) Thesis Qualification.

Exemption from the Foreign Language Exam

Students who have completed at least one semester qualify with the minimum level of exemption guidelines. They are required to submit the documents to the office of related department within the designated period.

- Exemption Criteria: The type of language test and passing grade is different for every department. Please check the criteria on the notice board of the graduate school website. The period of validity is based on 2 years from the acquisition date of the language test score.
- Procedure: Fill in the application for exemption → Submit it to the department with original copy of language examination score certificate (original copy will be returned after confirmation, if needed) within the designated period.

Comprehensive Exam

- Eligibility:
  - Master's students who have acquired a minimum of 18 credits with recommendation from the academic advisor.
  - Doctoral students who have acquired a minimum of 27 credits with recommendation from the academic advisor.
  - Integrated students who have acquired a minimum of 45 credits with recommendation from the academic advisor.

Degree	Exam Subjects	Timing
Master's	Two subjects or more	70 minutes/subject
Ph.D & Integrated	Three subjects or more	

- Date of Exam: 2022. 7. 27. (Wed) / 2023. 1. 26. (Thu)
  ※ Specific Information about the date of the exam will be announced by Department Office, and the schedule may be modified depending on the situation.
- Passing Criteria:
  - The passing grade average is at least 70 points out of 100. Students must acquire more than 50 points out of 100 in every subject.
  - If a student fails part of the comprehensive exam, the student has the opportunity to retake the corresponding subject within one year. For partial passing, a student's average should be at least 70 out of 100.

- Notes:
  - The contents of the Comprehensive Exam will be determined by each department.
  - If students who enrolled in the Integrated Course want to get only a Master's degree, they will be held to the standard of the comprehensive examination for a Master's degree. In the case of students who applied for changing courses from Master's to Integrated course, they will be held to the criteria of the comprehensive examination for the Ph.D course.
  - For more details about the comprehensive examination, please contact the concerned department's office.

Exemption from the Comprehensive Exam

- Eligibility: A student who completed a minimum of 18 credits for Master's, 27 credits for Doctoral and 45 credits for Integrated degree respectively with recommendation from the academic advisor.
- The Exemption Criteria:
  - CGPA of 4.2 or higher or
  - Students who have published at least one research paper as the lead author in a publication list at the National Research Foundation of Korea or SCI (SSCI).
  - Only at the Department of Mathematics & Statistics (Major of Mathematics) will a credit of corresponding author be allowed.
  ※ The exemption criteria of comprehensive exam does not apply to every department. Some departments ask students to take the comprehensive exam unconditionally. Please check the internal regulations of the department for detailed information.
- Procedure: Fill in the application for exemption → Submit it to the department with official transcript or research paper within the designated period.

2. Thesis/Dissertation Proposal Submission

A student must submit a Thesis/Dissertation Proposal to the Head of the Department at least 6 months prior to the submission of a Thesis/Dissertation for examination, or at any specific deadline that the department assigns. Students can submit a graduate thesis/dissertation after one semester with guidance from their advisors.

Application Procedure

Fill out a Thesis/Dissertation Proposal Form (download from Graduate School) → Get approval on the Thesis/Dissertation Proposal Form from the academic advisor → Submit the approved copy to the department.

※ If the title of a Thesis/Dissertation is changed, then the Thesis/Dissertation title change form is required to be submitted to the department.

Period of Submission

- Spring Semester: 2022. 4. 4.(Mon) ~ 4. 8.(Fri)
- Fall Semester: 2022. 10. 11.(Tue) ~ 10. 14.(Fri)

3. Thesis/Dissertation Examination Schedule

Contents	Person in Charge	Ph.D.	Master's	Notes
		Due Date		
Submission of Required Documents for Thesis/Dissertation Examination	Student	2022. 3.21.(Mon) ~ 3.25.(Fri)	2022. 3. 28.(Mon) ~ 4. 1.(Fri)	Drafts of the Thesis/Dissertation MA: 3 copies Phd: 5 copies
Payment of Thesis/Dissertation Examination Fee	Student	~ 2022. 3. 25.(Fri) 300,000won	~ 2022. 4. 1. (Fri) 100,000won	Kwangju Bank 074-107-437304 Chonnam National University (Examination Fee)
Selection of Examination Committee Members	Head of department	~ 2022. 3. 25.(Fri)	~ 2022. 4. 1.(Fri)	
Thesis/Dissertation Examination	Chair of the Examination Committee	At least three examinations	At least two examinations	Including the Oral Defense
		2022. 4. 4.(Mon) ~ 6. 17.(Fri)		
Oral Defense with a Public Audience	Head of department	During the Thesis/Dissertation Examination period		
Originality Report (Turnitin Program)	Student	During the Thesis/Dissertation Examination period		Library Homepage
Submission of Requirements on Examination Results	Each department	During the Thesis/Dissertation Examination period		
Online upload of the Thesis/Dissertation	Student	2022. 7. 7.(Thu) ~ 7. 15.(Fri)		Library Homepage
Submission of Final Bound Copies of Thesis/Dissertation	Student	Gwangju	PhD 2022. 7. 18.(Mon) ~ 7. 19.(Tue)	Complete Bound Version
			MA 2022. 7. 20.(Wed) ~ 7. 22.(Fri)	
		Yeosu	2022. 7. 18.(Mon) ~ 7. 19.(Tue)	
Graduate School Committee	Graduate School	Sometime in August 2022		Final Approval of Thesis/Dissertation

※ The schedule is subject to change. You should check out the announcements from your department office.

4. Thesis/Dissertation Examination and Procedures

Eligibility Requirements to Submit Dissertation for Examination

- Students who passed the qualification examinations (foreign language/comprehensive exam).
- Students who completed the online training course for Research ethics produced by KIRD.
- Students assigned to take supplementary courses must have the acquired credits.
- Students who have finished coursework and current students who are expecting to complete their coursework within the current semester.
- Students who have qualified in the specific departmental requirements.

Submission Deadline for Thesis/Dissertation Examination

Category	Master's degree	Doctoral degree
Spring Semester	2022. 3. 28.(Mon) ~ 4. 1.(Fri)	2022. 3. 21.(Mon) ~ 3. 25.(Fri)
Fall Semester	2022. 10. 4.(Tue) ~ 10. 7.(Fri)	2022. 9. 26.(Mon) ~ 9. 30.(Fri)

※ All documents and theses/dissertations should be submitted to the corresponding department office.

Submission of Required Documents for Thesis/Dissertation Examination

- Application for Thesis/Dissertation Examination Form.
- Thesis/Dissertation for examination (three copies for Master's, five copies for PhD).
- Research Ethics Compliance Statement.
- Recommendation for Thesis/Dissertation Examination Committee
  (written by the head of department).
- Payment of Examination Fee:
  - Account information for Examination Fee Payment:
    Kwangju Bank 074-107-437304 Chonnam National University (Examination Fee)
  - Examination Fees (Master's: 100,000 won, PhD: 300,000 won) must be wire-transferred to the designated bank account together with the sender's student ID during the submission period of Theses/Dissertations for the examination.
  ※ All forms for submission of thesis/dissertation can be downloaded from the Graduate School website.

Members of the Thesis/Dissertation Examination Committee and Qualifications

- Members of the Thesis/Dissertation examination committee shall be recommended by the candidate's academic advisor and appointed by the dean of the candidate's college and shall report directly to the president of the university concurrently.
- A Thesis/Dissertation examination committee shall be composed of at least three members for master's degree programs and at least five members for doctoral degree program. All committee members of qualifications are CNU professors, honorary professors, and outside professionals.
- Whether to include outside professionals or the limitation number are decided by the departmental rules.
- Besides the candidate's academic advisor, the chair of the examination committee shall be selected from among the committee members. The committee chair is appointed by the head of the department.
- A member of Thesis/Dissertation examination committee shall not leave Korea due to overseas business trip or secondment during the examination period. However, when obtaining President's approval, it is the exception to the rule.
- In the event of the conditions specified in paragraph 5 of this Article, the member of the committee shall submit the examination plan.

Thesis/Dissertation Examination

- Examination shall be led by the committee chair and must be performed three times or more for a doctoral degree and twice or more for a master's degree including oral defense.
- The oral defense with a public audience should be scheduled anytime during the examination period. Oral defense with a public audience should be held under the supervision of the Dean of the college. When submitting the final examination form, the dean of relevant college shall report the final examination results to the president of the university.
- Theses/Dissertations are accepted upon approval by 2/3 of the examination committee members for a master's degree, and 4/5 of the examination committee members for a doctoral degree.
- Students who were admitted under the MOU with a foreign university, can proceed with the examination procedure overseas.
- The abstract will be included in both Korean and English.

Submission Requirements after Examination Results

- Submission period: 2022. 6. 20.(Mon) ~ 6. 24.(Fri) / 2022. 12. 19.(Mon) ~ 12. 23.(Fri)
- Required Documents:

Master's degree	Doctoral degree
• Signed Examination Approval Form from each examiner (three copies in total) • Signed Thesis Examination Result Report from each examiner (three copies in total) • One copy of the Originality Report of Turnitin (plagiarism check) Program • One copy of the Digital Receipt of Turnitin Program	• Signed Examination Approval Form from each examiner(five copies in total) • Signed Dissertation Examination Result Report from each examiner(five copies in total) • One copy of the Dissertation Examination Schedule • Three copies (or more) of the Interim Examination Reports • One copy of the Dissertation Examination Report in Summary • One copy of the Originality Report of Turnitin (plagiarism check) Program • One copy of the Digital Receipt of Turnitin Program

※ If the title of a Thesis/Dissertation is changed, then the Thesis/Dissertation Title Change Form is required to be submitted to the department.

Submission of PDF version of Thesis/Dissertation

- Submission period: 2022. 7. 7.(Thu) ~ 7. 15.(Fri)
- Procedure:
  • Library Homepage (http://lib.jnu.ac.kr) → Main Page → Library Service → Thesis Submission
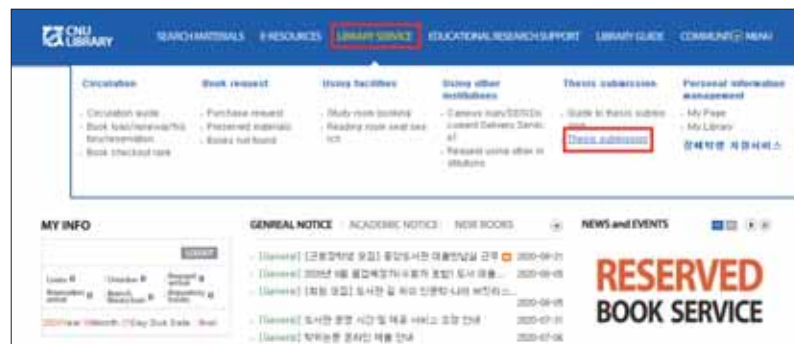
- Thesis Submission
  • Log in first and click the submit tab and then click on "Manual of Submission".
  • Follow the guideline of the manual and upload the thesis/dissertation.
  • Check that the candidate information is properly completed and correct any errors if necessary.
  • Ensure all remaining steps are reviewed and completed in full.

- Notes:
  • Within 24 hours after uploading, be sure to check whether the status of the thesis/dissertation has been approved by the administrator.
  • After confirmation, print out the "Author Permission Agreement" (Copyright and License Agreement) on the approval notice screen and submit it on the back of the confirmation sheet* when submitting the thesis/dissertation.
  * Confirmation sheet: A master's thesis requires a confirmation signature or seal of each of the three members of the Thesis Examination Committee and a doctoral requires one for each of the five members.

Submission of final printed Thesis/Dissertation

- Submission period:

Category	Gwangju Campus	Yeosu Campus
Master's degree	2022. 7. 20.(Wed) ~ 7. 22.(Fri)	2022. 7. 18.(Mon) ~ 7. 19.(Tue)
Doctoral degree	2022. 7. 18.(Mon) ~ 7. 19.(Tue)	

• Time for submission: 9AM ~ 6PM (Except lunch hour: Noon~1PM)

- Hardcopy composition: Outer Cover (including Cover Spine) → Inner Cover I → Inner Cover II (Confirmation Sheet) → Table of Contents → English Abstract → Body → References → Korean Abstract → Appendix (if applicable) → Author Permission Agreement
- Number of copies to be submitted: Three copies (Department of Law: Five copies).
- After the examination is completed, the final printed thesis/dissertation should be submitted to the Central Library by the given date. One of the submitted copies should be attached with the original copy of the 'Author Permission Agreement' on the back of the 'Confirmation sheet' containing seals of all members of the Thesis/Dissertation Examination Committee. The other two copies of the thesis/dissertation should be attached with duplicates of the original signed copies.

- Place of Submission (Gwangju Campus):

Graduate School Committee

- Date: August 2022
- Agenda: Final approval of Theses/Dissertations

5. Degree Conferral Criteria

Master's Degree

- Credit requirements: Students who have completed at least 24 credits (completed credits). Students may be prohibited from receiving the degree, even after successfully defending their degree theses, if they do not meet the credit requirement for degree completion. (e.g. credits not acknowledged as completed due to an inadequate grade, such as an F)
- Cumulative GPA: Students with a cumulative GPA of 3.0/4.5 or higher.
- Qualification Examination: Student who have passed the foreign language and comprehensive examinations.
- Semesters enrolled: Students who have enrolled in at least 4 semesters (those who have taken directed research for more than 1 semester with guidance from a thesis advisor after submitting a thesis proposal and being approved).
- Students whose graduate thesis has been approved by the examination committee.
- Students who have not exceeded 10 semesters (registered) since the date of admission (Note: Periods of leave of absence are not included in the registered semesters).

Doctoral Degree

- Credit requirements: Students who have completed at least 36 credits (completed credits).
- Cumulative GPA: Students with a cumulative GPA of 3.0/4.5 or higher.
- Qualification Examination: Student who have passed the foreign language and comprehensive examinations.
- Semesters enrolled: Students who have enrolled in at least 4 semesters (includes those who have taken directed research for more than 1 semester with guidance from an advisor after submitting a dissertation proposal and being approved).
- Students whose graduate dissertation has been approved by the examination committee.
- Students who have not exceeded 14 semesters (registered) since the date of admission (Note: Periods of leave of absence are not included in the registered semesters).

Integrated Degree

- Credit requirements: Students who have completed at least 54 credits (completed credits).
- Cumulative GPA: Students with a cumulative GPA of 3.0/4.5 or higher.
- Qualification Examination: Student who have passed the foreign language and comprehensive examinations.

- Semesters enrolled: Students who have enrolled in at least 8 semesters (includes those who have taken directed research for more than 1 semester with guidance from a thesis advisor after submitting a thesis proposal and being approved).
- Students whose graduate dissertation has been approved by the examination committee.
- Students who have not exceeded 16 semesters (registered) since the date of admission (Note: Periods of leave of absence are not included in the registered semesters).

Ⅳ

Contact Information

Office Contact Information

■ Office of Graduate School

Academic Affairs for Int'l Students GA Scholarship	yrcho@jnu.ac.kr	062-530-5916
Foreign Language and Comprehensive Exam RA/TA Scholarship		062-530-5902
Dissertation/Thesis, Graduation and Course Completion		062-530-5905
Learning resources		062-530-5917
Career Development		062-530-5918

• Location: Room 209 in University Administration (D18).

■ Office of International Affairs: Gwangju Campus

Team Manager	eunjee@jnu.ac.kr	062-530-1267
Graduate Admissions	internia@jnu.ac.kr	062-530-5952
General Affairs, Korean Class	dbkang@jnu.ac.kr	062-530-1276
Visa, Alien registration card	Hyebin@jnu.ac.kr	062-530-5950

• Location: Room 214 in Global & Research Hub (G&R Hub, B25).

■ Office of Global Education Center : Yeosu Campus

General Affairs	crong95@jnu.ac.kr	061-659-7025

• Location: Room 307 in Humanities and Social Sciences Building (F14).

■ Other Departments

Academic Affairs	Leave of absences, Re-enrollment, Expulsions, Readmissions, Changing major	062-530-1050
	Document Issuance	062-530-1054
	Course Registration	062-530-1063
Financial Affairs	Tuition Payment, Installment payment	062-530-1207
Health Service Center	(Gwangju) Medical Check-up, Medication, Examination and Treatment	062-530-3602
	(Yeosu) First-aid, Health consultation	061-659-6235
General Administration	On-campus Car parking permit registration	062-530-1162

전남대학교 캠퍼스 안내

CHONNAM NATIONAL UNIVERSITY
CAMPUS GUIDE MAP

광주캠퍼스

Digital Library

Main Library

B

Office of Int'l Affairs

A

C

D

University Administration

Cafeteria/Prayer Room/Int'l Students' Meeting Room

Office of Graduate School

비상벨 위치
Emergency Bell

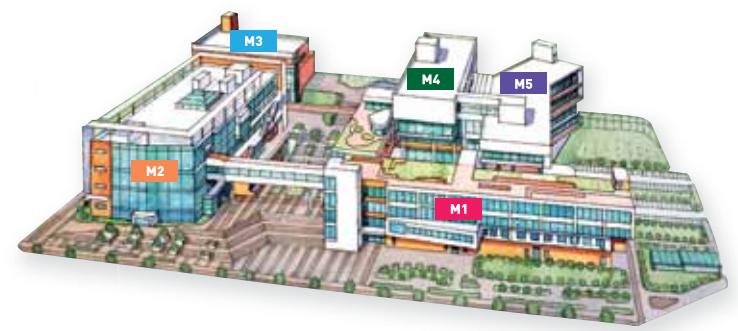| No.	Contents	No.	Contents
A01	Prime Hall	B01	Yongbong Building
A02	Law School 1	B02	Main Library
A03	Law School 2	B03	College of Humanities 3
A04	Student Union 2	B04	College of Administration 1
A05	College of Social Sciences	B05	College of Administration 2
A06	College of Agriculture and life Sciences 3	B06	Jinli Building
A07	College of Agriculture and life Sciences 2	B07	College of Humanities 1
A08	College of Agriculture and life Sciences 4	B08	College of Humanities 2
A09	College if Agriculture and life Sciences 1	B09	College of Education 1
A10	Residence Hall 8	B10	Library Annex
A11	Residence Hall 7	B11	Library Reading Room
A12	Agribusiness Incubation Center	B12	University Computing Center
A13	Agro-Bio Industry Technical Support Center	B13	Changjo Building 1
A14	College of Agriculture and life Sciences 5	B14	Changjo Building 2
A15	Veterinary Teaching Hospital	B15	Reserve Officers Training Corps
A16	College of Veterinary Medicine 1	B16	Convergence Education Building
A17	Experimental Animal House	B17	College of Arts 1
A18	College of Veterinary Medicine	B18	College of AI Convergence
A19	CNU High School	B19	College of Arts 2
A20	CNU Middle School	B20	College of Arts 3
A21	CNU High School Residence Hall	B21	Residence Hall 9
A22	CNU High School Sports Center	B22	Sculpture Building
A23	School of Dentistry Clinical Dental Education Building	B23	Industry-Academic Cooperation Center 3
A24	Environment Agriculture Laboratory	B24	Industry-Academic Cooperation Center 2
		B25	G&R HUB Global & Research Hub

No.	Contents	No.	Contents
B26	Digital Library	D08	College of Pharmacy 2
C01	Residence Hall	D09	College of Pharmacy 1
C02	Residence Hall	D10	Basic Science Specialization Building
C03	Residence & Facilities Management	D11	Center for Research Facilities
C04	Residence Hall	D12	College of Natural Sciences 3
C05	Residence Hall	D13	College of Natural Sciences 2
C06	Power Plant	D14	College of Natural Sciences 1
C07	Industry-Academic Cooperation Center 1	D15	Korea Basic Science Institute
C08	Engine Test Laboratories	D16	College of Natural Sciences 4
C09	Mechanical Engineering Research Building	D17	Yongji Hall
C10	Automotive Engineering Building 1	D18	University Administration
C11	College of Engineering 6	D19	University Auditorium
C12	College of Engineering 2	D20	Student Union 1
C13	College of Engineering 4	E01	Main Gate
C14	College of Engineering 7	E02	Sports Ground 1
C15	College of Engineering 3	E03	Tennis Court 1
C16	College of Engineering 5	E04	Sports Ground 2
C17	College of Engineering 4	E05	Youngji
D01	Korea Dinosaur Research Center	E06	East Gate
D02	School of Dentistry Basic Dental Education Building	E07	North Gate
D03	Daycare Center	E08	Tennis Court 2
D04	College of Human Ecology	E09	5-18 Square(Bongji)
D05	College of Education 5	E10	Tennis Court 3
D06	Sports Center	E11	West Gate
D07	University Museum		
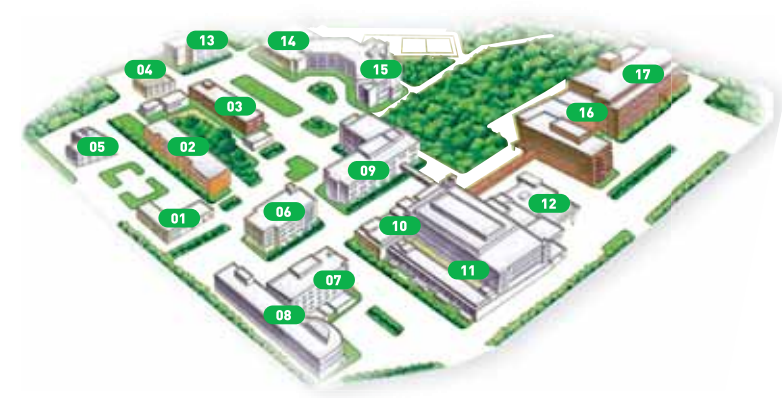
No.	Contents	No.	Contents
01	Medicine Museum (College of Medicine Building 1)	10	Ward 2
02	College of Medicine Building 2	11	Ward 1
03	College of Medicine Building 3	12	Funeral Parlor
04	Medicine lecture Building	13	Animal Barn
05	College of Nursing	14	Namgang Hall
06	Ward 5 (Professors' Research Building)	15	Student Union
07	Ward 3	16	Ward 7
08	Parking lot	17	Emergency Medical Center
09	Children's Hospital		

No.	Contents
M1	Biomedical Education & Information Building
M2	Biomedical Convergence Research Building
M3	Animal Facility
M4	Basic Medical Research Building
M5	Basic Medical Research Building

Yeosu Campus
Map

No.	Contents	No.	Contents
F01	Culture Education Center	F13	Physical Science Center
F02	Administration (Headquarter Yeosu)	F14	Humanities and Social Sciences Building
F03	Library	F15	Main Gate
F04	Dunduk Gate	F16	1st Engineering Building
F05	University-Industry Research Center	F17	2nd Engineering Building
F06	Residence Hall	F18	3rd Engineering Building
F07	Residence Hall	F19	Chungram Hall
F08	Fisheries and Ocean Sciences Building	F20	Gymnasium
F09	Sports Park	F21	Tennis Court
F10	South Field	F22	Power Plant
F11	Main Stadium	F23	Student Building
F12	Engineering Training Center	F24	Experimental Center for Coastal & Harbor Engineering

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외국인 대학원생을 위한 학사안내